



**LP3M QUALITY ASSURANCE
CENTER
PADANG STATE UNIVERSITY**

REPORT

**INTERNAL QUALITY AUDIT
Academic Affairs
Padang State University**



**INSTITUTE FOR DEVELOPMENT, LEARNING, AND QUALITY ASSURANCE
QUALITY ASSURANCE CENTER
UNIVERSITAS NEGERI PADANG
2022**

EXECUTIVE SUMMARY

Internal Quality Audit (AMI) activities are one form of the Internal Quality Assurance System (SPMI) *Evaluation* process, which consists of the PPEPP Cycle (*Determination, Implementation, Evaluation, Control, and Improvement*) which must be carried out in accordance with Permenristekdikti No. 62 of 2016 concerning the Higher Education Internal Quality Assurance System and Rector Regulation No. 06 of 2022 concerning the UNP internal quality assurance system. Other evaluation activities that have been carried out by UNP Guests are Learning Monitoring in weeks 4 to 5 of each semester and Learning Satisfaction Assessments that have been carried out on-line each semester to students.

The internal quality audit of Padang State University is carried out by the Quality Assurance Center of the Learning Development and Quality Assurance Institute (LP3M) of Padang State University. The Quality Assurance Center of Padang State University currently has 174 Internal Quality Auditors. Some of these auditors are also serving in various important positions in the UNP SOTK or are busy with other activities, so that only 31 auditors can be assigned to the Internal Quality Audit (AMI) activities on August 1 - 10, 2022.

The implementation of AMI in 2022 refers to the IKI standards that should be achieved in the process of implementing the study program. Then the assigned auditors have reached 31 people, with audit competencies that have begun to be standardized. In addition, the Auditi have been written to a month before the audit, allowing the Auditi to prepare various documents needed as audit evidence. LP3M coordination with Faculty leaders and Postgraduate Directors has been improved, both through coordination with the Dean and WD-1 of each existing Faculty. The audit implementation uses form 1, namely the audit check list sheet (for auditi), form 2, namely the audit work program, form 3, namely audit notes, form 4, namely a summary of conditions, form 5 description of conditions, and form 6 audit report from the Faculty to the University. At the end of this AMI activity, a "*close meeting*" was held with the faculty leaders.

The audit results show that of the 112 study programs audited, there are 120 findings of **non-conformity (KTS) / Minor** and as many as 4 **Observations (OB) / suggestions**. Of all the KTS findings, suggestions / recommendations for follow-up and improvement have been submitted by the Auditor to the Auditi through notes on form-5 submitted during the close meeting.

It is hoped that the results of this internal quality audit will be input and correction material for each study program to carry out a better study program governance process in accordance with the key performance index (KPI), study program governance in accordance with UNP SPMI policies, and study program governance in accordance with the BAN-PT accreditation assessment matrix. We need to say, in accordance with BAN PT policy with IAPT 3.0 and IAPS 4.0 criteria,

requires each university and study program to conduct annual self-evaluation (LED) and LKPT / LKPS, then the implementation of AMI has become a necessity that must be a common concern.

Head of Quality Assurance Center

Dr. Kasmita, S.Pd, M.Si
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FOREWORD

Praise be to God Almighty that this "Internal Quality Audit Report of Universitas Negeri Padang Year 2022" can be completed. This report was prepared as an audit report by the Internal Quality Audit Team based on the LP3M Chairperson's Task Letter Number 1867/UN35.14/KP/2022 dated July 3, 2022 concerning the Appointment of Auditors for Academic Audit Implementation.

Based on the audit results, there are several conditions, all of which have received responses from the Study Program and Department. We hope that these conditions can be followed up immediately so as to improve quality and performance.

Our appreciation goes to the auditi who have been cooperative in the implementation of this audit activity. Our gratitude goes to all parties who have helped the implementation of the activity.

Padang, December 2020
Quality Assurance
Center

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CHAPTER I

INTRODUCTION

1.1. Background

Public demand for the quality of higher education is now increasingly becoming a race for every higher education institution to improve academic quality and services. The government also strengthens this by issuing various laws and regulations, namely Law Number 20 of 2003 concerning the national education system, Law Number 14 of 2005 concerning Teachers and Lecturers, Law Number 12 of 2012 concerning Higher Education, Pemsitk Number 44 of 2015 concerning National Higher Education Standards, Pemsitkdikti Number 62 of 2016 concerning the Higher Education Internal Quality Assurance System and Permenristekdikti Number 55 of 2017 concerning Teacher Education Standards and Rector's Regulation No. 06 of 2022 concerning UNP's internal quality assurance system.

Padang State University is a state university that continues to strive to improve quality both in terms of academic quality and administrative services for the academic community itself. This is also related to one of UNP's missions, namely organizing quality education in the fields of education, science, technology, sports and arts based on moral values, religion and devotion to God Almighty. In response to this condition, Padang State University should develop a quality assurance system and carry out internal control by carrying out academic quality audits. Related to improving the quality of educational inputs, processes and outputs as well as developing an academic quality assurance system at UNP, an internal academic audit is needed. Academic internal audit activities are a form of monitoring and evaluation carried out on the achievements and targets that have been set.

This activity is related to the five-year Strategic Plan program, especially in the UNP education and student affairs work plan on the work program to improve the quality of input, process and output of education and the development of an academic quality assurance system. The target of this work program is to improve academic quality and quality assurance.

1.2. Purpose of Examination

1. Examine the compliance of internal academic quality assurance at the Department level with academic policies, quality standards and objectives, internal quality manuals at the Faculty and Institute levels.
2. Examine the suitability of the direction and implementation of internal academic quality assurance at the Study Program / Department level to academic policies, quality standards and objectives, and internal quality manuals at the Faculty and University levels.
3. Examine the certainty that graduates have the competencies as determined by the Study Program.
4. To ensure consistency of curriculum elaboration with the competencies of the Study Program / Department.

5. To ensure compliance with the implementation of the learning process in the Study Program / Department, with the SOPs and Work Instructions of the Study Program / Department.
6. To ensure the consistency of the implementation of the learning process of the Study Program / Department towards achieving the competencies of graduates of the Study Program / Department.

1.3. Scope of Examination

a. Target of Inspection

Reliability of the Internal Control System over the administration of the academic field in the Study Program / Department.

b. Period Examined

Implementation of even semester academic period July-December 2021 and January-June 2022.

1.4. Legal Basis/Rules Used

1. Law No. 20 of 2013 on the National Education System
2. Law No. 12/2012 on Higher Education.
3. Law Number 14 of 2005 on Teachers and Lecturers,
4. Pemristekditi Number 44 of 2015 concerning National Higher Education Standards,
5. Pemrsitekdikti Number 62 of 2016 concerning the Higher Education Internal Quality Assurance System.
6. Government Regulation No. 74 of 2012 concerning the establishment of UNP as a Public Service Agency.
7. Government Regulation No. 61/1999 dated June 24, 1999 on the Determination of State Universities as Legal Entities.
8. [Government Regulation Number 114 of 2021](#) concerning PTNBH UNP.
9. Rector Decree No. 3494/UN35/KP/2017 concerning UNP SPMI Documents.
10. Rector Regulation No. 06 of 2022 concerning UNP internal quality assurance system

1.5. Inspection Limitation

1. All information about the academic management of study programs / departments for the July-December 2019 and January-June 2020 semesters, especially related to Standard-1, standard-3, standard-5, and standard-7 of BAN PT.
2. Audit includes procedures designed to provide reasonable assurance in the detection of nonconformities in academic operations that affect UNP's academic quality services.

1.6. Inspection Method

The inspection activity begins with an audience as an initial visit with the leadership and sections related to academic activities in the Study Program / Department / Faculty. Then document inspection and field review are carried out. Especially for lecture attendance data and teaching material limits per week are taken through the on-line attendance system, which is then verified for lecturers/sections that are found to have a level of attendance that does not meet the attendance requirements. Data and information are then analyzed until the results are obtained. Discussion is conducted for verification as well as to obtain responses and follow-up commitments from auditors.

1.7. Examination Stages

The implementation of audit activities begins with administrative preparations made by the UNP Quality Assurance Center. The auditor team then conducts audit planning, preliminary surveys, *desk evaluations*, visitations, preparation of findings and recommendations to the preparation of reports. System Audits are carried out in the July-December 2021 and January-June 2022 Semesters, and Field Audits are carried out on August 1-10, 2022 (schedule attached). The follow-up stage of the audit results and the evaluation stage of the audit activities are carried out by the relevant auditors.

1.8. Audit Team Organization

Organizers

NO	NAME	Position
1	Prof. Ganefri, Ph.D.	Director
2	Dr. Edwin Musdi, M.Pd.	Person in Charge
3	Dr. Kasmita, S.Pd, M.Si	Chair
4	Dr. rer. nat. Deski Beri, S.Si, M.Si	Secretary
5	Dr. Ofianto, M.Pd	Member
6	Dr. Ulfia Rahmi, M.Pd	Member

Auditor

No.	Name	Position
1	Mira Hasti Hasmira, SH, M.Si	Auditor
2	Hera Hastuti, S.Pd, M.Pd	Auditor
3	Drs. Tulus Handra Kadir, M.Pd	Auditor
4	Dilla Angraina, S.Si., M.Pd.	Auditor
5	Prof. Dr. Megaiswari Biran M.Pd	Auditor
6	Ilmiyati Rahmy Jasril, S.Pd., M.Pd.T.	Auditor
7	Dr. Khairuddin, M.Kes, AIFO	Auditor
8	Dr. Kasmita, S.Pd, M.Si	Auditor
9	Rinaldi, S.Psi, M.Si	Auditor
10	dr. Elsa Yuniarti, S.ked., M.Biomed., AIFO-K	Auditor
11	Serli Marlina, S.Pd, M.Pd	Auditor
12	Primawati, S.Si., M.Si	Auditor
13	Ali Basrah Pulungan, ST, MT	Auditor
14	Annisa Prita Melinda, S.T, M.T.	Auditor
15	Oktaviani, ST, MT	Auditor
16	Prof. Dr. M. Giatman, MSIE	Auditor
17	Titi Sriwahyuni, S.Pd, M.Eng	Auditor
18	Yolandafitri Zulvia, SE, M.Si	Auditor
19	Sandra Dewi, AMK, S.Pd., M.Kes.	Auditor
20	Arie Asnaldi, S.Pd, M.Pd	Auditor
21	Vanica Serly, SE, M.Si	Auditor
22	Tuti Lestari, S.Si, M.Si	Auditor
23	Hesty Parbuntari, M.Sc	Auditor
24	Mirna, S.Pd., M.Pd.	Auditor

No.	Name	Position
25	Dr. Syuraini, M.Pd.	Auditor
26	Sri Zulfia Novrita, S.Pd, M.Si	Auditor
27	Dra. Helma, M.Si	Auditor
28	Dr. Akmal, SH, M.Si	Auditor
29	Desriyeni, S.Sos, M.I.Kom	Auditor
30	Dr. Sukardi, MT	Auditor
31	Drs. Syahril, M.Pd, Ph.D	Auditor

CHAPTER II

EXAMINATION RESULT

2.1. General Description of Audit Results

2.1.1 Quality Audit General Description

Audit or examination in a broad sense means evaluation of an organization, system, process, or product. Audits are conducted by competent, objective, and impartial parties, called auditors. The purpose of an audit is to verify that the subject of the audit has been completed or is running in accordance with approved and accepted standards, regulations, and practices. In the business world, we are also familiar with the term financial statement audit which is usually carried out by a public accountant to assess how fair or how appropriate the presentation of these financial statements is made by the company with reference to generally accepted accounting principles.

Especially for the Internal Quality Assurance System Audit, Audit activities are the implementation of one of the PPEPP system cycles (*Determination, Implementation, Evaluation, Control, and Improvement*), namely Evaluation that must be carried out. Evaluation can be done in three forms, namely Monitoring and Evaluation, Assessment, and Internal Quality Audit.

Monitoring and Evaluation is carried out during the activity, with the aim of knowing the extent to which the system has been running properly, and if operational problems are found, they can be immediately adjusted and corrected without waiting for the activity to be completed.

Assessment, is the process of measurement and assessment in order to determine the results of a program/activity, to be used as material for analysis for future planning.

Internal Quality Audit, conducted after the activity is completed, with the aim of ensuring the system runs according to the plan or requirements that have been previously set. In the internal quality audit system, three types of findings are recognized, namely:

- a. Major Finding (Conformity), if there is a significant mismatch between the implementation of the system and the predetermined requirements, so that the mismatch causes the system to be disrupted and cannot be accounted for. Major findings will result in the system being discontinued.
- b. *Minor Finding (Non-Conformity) / Non-conformity (KTS)*, which is the deviation of a part / sub-system with predetermined requirements, can interfere with the perfection of the results and needs to be corrected, and the system can still run.
- c. *Observation (OB)*, which is a recommendation given by the Auditor in order to improve the system. Observations are not related to deviations in system implementation. Observations can be raised because of the thought of improving the system.

The quality of the system, and can also come from the *best practices* of a unit that has successfully improved its results.

As for the three types of findings obtained in Internal Quality Audit activities, the aim is to make improvements and improvements to the system being reviewed, and not to find fault, so that each audit finding must be verified again if there is any doubt. Unlike the External Audit which aims to gain recognition of the audited system, usually by providing a letter of recognition in the form of a Certificate or Accreditation. The SPMI External Audit System is carried out by BAN PT or LAM PT in the form of Study Program Accreditation and Higher Education Accreditation (IAPT).

2.1.2 Explanation of the Implementation of Internal Quality Audit of Padang State University Audits carried out at Padang State University are carried out to determine the compliance of study programs in carrying out the learning process.

2.2. Full Audit Results and Audit Notes

Below are the complete audit results and audit notes:

No.	Name of Study Program	Level	Fak	Condition Description	Category (OB/KTS)	Recommendation	Improvement Plan
2	Education Administration	S-1	FIP	KTW 31.11% due to low TOEFL score	KTS		
3	Guidance and Counseling	S-1	FIP	KTW 22.62% due to value Low TOEFL	KTS		
4	Out-of-School Education	S-1	FIP	KTW 9.35% due to a low TOEFL score, and a 2-month SCI-PLS. month.	KTS		
5	Education Technology	S-1	FIP	KTW 13.68% due to low TOEFL scores, and the PLTP program and seminars. PLTP	KTS	PLTP program and PLTP seminars are eliminated	
7	Basic Education	S-2	FIP	Indicator 8 did not pass the monitoring in the sipenjamu application, but after recalculating with existing data in the study program it was found that this program passes.	KTS	Correct data in PD-DIKTI	
8	Special Education	S-1	FIP	Indicator 8 did not pass the monitoring because	KTS		

				33.54%			
9	Teacher Education Early Childhood Education	S-1	FIP	Indicator 8 does not pass monitored because 35.79%	KTS		
12	Early Childhood Education	S2	FIP	KTW 15%, while the reality is for early childhood education S2 class of 2020 based on existing data in SIE, the number of students is 85 people and those who have graduated on time are 47 people, so the value for indicator 8 is 55, so with this value indicator 8 is declared passed because the value of minimum is ≥ 30	KTS	write to and synchronize data to BAK UNP through the Study Program so that data that appears in IPEPA can pass monitoring.	
14	Guidance and Counseling	S-3	FIP	Indicator 5, For Guidance and Counseling (S3) based on existing data in SIE, the number of TS-4 student graduates is 4 people, then for the value of on indicator 5 is 4 then with this value indicator 5 is declared not yet passed because the minimum score is 6	KTS		the study program has carried out communication and preventive measures for completion of the study period on time but have not yet obtained the results that maximum.

			Indicator 8, For Guidance and Counseling (S3) class of 2018 based on data in SIE the number of students is 9 people who have graduated 1 people then the value of indicator 8 is 1.1 then with this value	KTS		the study program has carried out communication and preventive measures for completion of the study period on time but have not yet obtained the results that maximum.
			indicator 8 was declared unsuccessful because the minimum score was ≥ 30			
			Indicator 9 For Guidance and Counseling (S3) class of 2018 based on data in SIE the number of students is 9 people who have graduated 1 people then the value of indicator 9 is 0 then with this value indicator 0 is declared not passed because the value of minimum ≥ 50	KTS		the study program has carried out communication and preventive measures for completion of the study period on time but have not yet obtained the results that maximum.
			Passed Monitoring but there are differences between study program data and data sipenjamu	KTS		

15	Fine Arts Education	S-1	FBS	Percentage of class of 2015 students who have completed their studies in 2021 has not reached 70% so it does not pass Monitoring	KTS	It is better to re-collect data on students of each generation and be able to find information for students who are inactive / out so that study program data can be updated. data	
						students.	
17	English Education	S-1	FBS	The graduation percentage of 2018 students who graduated in 2021 is still below 40%	KTS	It is better to accelerate studies such as providing tutor lectures for students and providing motivation so that students can complete their studies by fast	School year 2022/2023
20	English Literature	S-1	FBS	Indicator 8: the number of students in the class of 2018 who graduated on time did not reach 40% so that it is declared not passed	KTS	changing and reducing the curriculum	already fixed

21	Communication Design Visual	S-1	FBS	KTW only 20.13%	KTS		
23	Information, Library and Archives	D-3	FBS	On-time Completion (KTW) is only 17% (less than 30%)	KTS	calling and requiring students to come to campus for guidance. final project	Facilitate meetings between students and supervisors

24	English Education	S-2	FBS	On-time Completion (KTW) is only 25% (less than 30%)	KTS	1. Provide training to improve students' ability to write a thesis, 2. Improving the effectiveness of offline student communication/mentoring as well as online	1. thesis topic selection coaching clinic 2. proposal review and conduct the proposal examination simultaneously 3. require students to discuss/mentor every 2 weeks
25	Japanese Language Education	S-1	FBS	On-time Completion (KTW) is only 25% (less than 30%)	KTS	calling and requiring students to come to campus for guidance. final project	Facilitate meetings between students and supervisors
26	Library and Information Science	S-1	FBS	Timely Graduation (KTW) does not pass monitoring. KTW study period ≤ 4 : $\geq 40\%$. It should pass monitoring because the KTW rate is 42%. To overcome this then it is necessary to synchronize the data	KTS		
				Study Success (BS) does not pass monitoring. Study period ≤ 7 : $\geq 70\%$ Should pass monitoring because the BS rate is 70.78%. To overcome this, it is necessary to do data synchronization	KTS		

27	Dance Education	S-1	FBS	KTW study period ≤ 4 : $\geq 40\%$, while graduates in TS are 26%	KTS	The study program needs to make policies that can increase the enthusiasm of students to study so that they can complete their studies. good and on time
				Study Success (BS) does not pass monitoring. Study period ≤ 7 : $\geq 70\%$, while in TS is 66%. And even this data is not visible in PDDIKTI so it is necessary to synchronize the data	KTS	The study program needs to make policies that can increase the enthusiasm of students to study so that they can complete their studies. good and on time
28	Vocational Science Language	S-3	FBS	the number of graduates in the last 5 years (TS-4 to TS) ≥ 6 , while the current graduates are 5	KTS	The study program needs to make policies that can accommodate students' busy schedules so that they can complete their studies properly and appropriately. time

				KTW study period ≤ 4 : $\geq 30\%$, while there were no on-time graduates until the audit was conducted.	KTS	The study program needs to make policies that can accommodate students' busy schedules so that they can complete their studies. study well and appropriately time	
				Study Success (BS) does not pass monitoring. Study period ≤ 7 : $\geq 50\%$. Data found during the audit that the success of the study was met 50%, but this data is not visible in PD DIKTI so it needs to be data synchronization.	KTS		
29	Music Education	S-1	FBS	KTW study period ≤ 4 : $\geq 40\%$, while the graduates in TS were 19.73%	KTS	The study program needs to make policies that can increase student enthusiasm for learning so that they can complete their studies properly and appropriately. time	

				<p>Study Success (BS) does not pass monitoring. Study period ≤ 7: $\geq 70\%$, while in TS is 25%. And even this data is not visible in PDDIKTI so it is necessary to synchronize the data</p>	KTS	<p>The study program needs to make policies that can increase student enthusiasm for learning so that they can complete their studies properly and appropriately. time</p>	
34	Mathematics Education	S-1	FMIPA	Indicator 8 KTW 26%	KTS	<p>publishing articles and TOEFL as a requirement for thesis examinations causes students to wait longer, and has an impact on late graduation. Students who submit proposals must consider the suitability of the research time with the material being taught. it is hoped that the study program can take action from some of the causes of her top</p>	
35	Education Biology	S-1	FMIPA	Indicator 8 KTW 35,88%	KTS		

37	Chemistry Education	S-2	FMIPA	Did not pass the monitoring of indicator 1 with the number of students at TS (2021) = 8 students. This is because there are other universities that open the same study program with lighter requirements and tuition fees, and chemistry teachers are only limited to high school level and the requirements to become PPPK teachers are only required to be PPG not S2.	KTS	Conducting more intense and targeted promotions to increase the number of new students, collaborating with the District / City / Provincial education office (further studies for chemistry teachers). and pioneered the fast track line	
39	Math	S-1	FMIPA	The indicator that did not pass the monitoring was indicator 8, in S1 Mathematics Study Program with the percentage of graduation on time. <40% (27.13%), not in accordance with BANPT's IPEPA monitoring requirements for S1 PKTW \geq 40%. Page This is due to the sudden change in the rules of graduation requirements to the requirements of the session (toefl and articles). accepted/publish)	KTS	Provided socialization of changes to the rules earlier and remind the graduation requirements intensely to students, especially for students who take thesis / final assignment courses.	Provide TOEFL training for prospective graduates and add journals as a place to publish student articles
40	Statistics	D-3	FMIPA	Timely graduation in indicator 8 has been achieved, it's just that there are differences between IPEPA data and study program	KTS	need to synchronize data in PDDIKTI	The study program coordinator will coordinate with PTIK and BAK regarding updating student graduation data on

				data.			time.
42	Science Education	S-1	FMIPA	Observed not passing the indicator 8. KTW where only 33.33%	KTS	1. improving academic services in thesis completion 2. increasing intensive guidance by mentors and discussants to student	increase student graduation on time in the following semester
				Not passing the study success 0%, even though the data in the program is monitored 79.8%	KTS	data synchronization required	
43	Physics	S-2	FMIPA	Number of new students in the last 5 years who did not pass the monitoring	KTS	Socialization of cooperation with government agencies	continued cooperation with relevant and related agencies, socialization of admission through social media
				number of graduates in the last 5 years who did not pass the observation	KTS	Socialization of cooperation with government agencies	continued cooperation with relevant and related agencies, socialization of admission through social media
				KTW did not pass the monitoring	KTS	Socialization of cooperation with government agencies	continued cooperation with relevant and related agencies, socialization of admission through social media

				Study success does not pass monitoring	KTS	Socialization of cooperation with government agencies	continued cooperation with relevant and related agencies, socialization of admission through social media
44	Physics Education	S-2	FMIPA	KTW 13.64%	KTS	Provide strong encouragement so that students who have problems in completing the thesis can be completed on time. In addition, thesis supervisors are expected to monitor the progress of their students. periodically	
45	Statistics	S-1	FMIPA	KTW not yet achieved	KTS	It is hoped that the study program can find strategies on how students can complete articles according to scientific fields whose data are not sourced from the thesis but are integrated in the course. relevant courses	The Head of Study Program coordinates with lecturers who teach courses that allow students to produce scientific work in the form of articles, such as research methodology courses, seminars, and several similar courses.

46	Science Education	S-3	FMIPA	indicator 1, number There are only 6 students while the minimum standard is 10 students.	KTS	The study program coordinator along with the staff and lecturers work together in promoting the study program. In addition, it is also hoped that the faculty and university will participate in promoting n this program.	
				indicator 8. KTW has not yet graduated students because they are still in semester 6	KTS	Prodi can motivate students to immediately finishing college	

47	Agrotechnology	S-1	FMIPA	<p>Based on Audit Results at IPEPA BAN-PT and Data in PDDIKTI TS-4 Year 2017 = 17 TS-3 Year 2018 =22., TS- 2 Year 2019 =47., TS-1 Year 2020 =58 and TS Year 2021 =68 and TS in 2021 =68, then entered into the Bachelor Level Matrix Formula The result is the average decrease of students in the last 5 years is 34%.</p>	KTS	<p>Increase Socialization of Agrotechnology Study Program through , Web (study program, Department of Agro Industry, Faculty, UNP) Radio broadcasts, local, national, local TV, scientific meetings both local national and international, Facebook, Instagram, sports matches in high schools by distributing brochures and collaborating with alumni users: Agriculture Office, Balitan Sukarami,</p> <p>Complete the data migration process at PD- DIKTI</p>
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Based on data in PDDikti, at the time of TS 2021/202 even semester
 The number of permanent lecturers who have NIDN is 6 people, while the minimum requirement from the IPEPA Assessment Matrix is ≥ 12 people.

KTS

Tracing back the letter of transfer of Hombes lecturers of Agribusiness Study Program and Agrotechnology Study Program and the Head of Department through the Faculty wrote a letter to Personnel to correct data on Lecturers who have NIDN during TS 2021/2022 even semester
 According to the requirements in the IPEPA Matrix, lecturers dividing the Ratio with students must be at least At least ≥ 12 people, it is necessary for the Coordinator of the Study Program and the Head of the Department to propose through the Faculty to the Chancellor to accept new lecturers of at least 6 people.
 more

Complete the data migration process at PD- DIKTI

				Based on Data in PDDIKTI, TS in 2021 even semester is empty while the assessment matrix $\leq 40\%$ of permanent lecturers	KTS	The head of the department needs to write to PDDIKTI through the Faculty to the UNP Principal to enter	Complete the data migration process at PD- DIKTI
						permanent lecturers who have NIDN during TS 2021 even semester	
				Data results in PDDIKTI, TS, Year 2021/2022 even semester number 68 students, while the number of lecturers has not been written down, so that Ratio Lecturer not yet available	KTS		Complete the data migration process at PD- DIKTI
				Number of students who graduated 5 years starting from TS-4 in 2017 until TS 2021, with accreditation of PS B (good) less than $3 \geq 15\%$ after entered into the matrix formula IPEPA Assessment	KTS		Complete the data migration process at PD- DIKTI

			<p>Based on the data of lecturers in Hombes PDDIKTI, the number of lecturers has NIDN, empty, At when TS 2021 even semester is empty, so entered in the scoring matrix formula the result is 0, IPEPA, while PS Accreditation B (good) so that PGBLKL less PGBLKL $\geq 20\%$</p>	KTS		<p>Complete the data migration process at PD- DIKTI</p>
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48	Agribusiness	S-1	FMIPA	<p>Based on Audit Results at IPEPA BAN-PT and Data in PDDIKTI TS-4 Year 2017 = 4 TS-3 Years 2018 =12., TS- 2 Year 2019 =34., TS-1 Year 2020 =43 and TS Year 2021 =62, then inputted into the Formula Undergraduate Matrix, the result is a 5-year average decrease in students last is 32%.</p>	KTS	Complete the data migration process at PD- DIKTI
				<p>Based on data in PDDikti, at the time of TS 2021/202, even semester The number of permanent lecturers who have NIDN is 0 people, while minimum requirements of the Assessment Matrix IPEPA is ≥ 12 people</p>	KTS	Complete the data migration process at PD- DIKTI
				<p>Based on Data in PDDIKTI Non-permanent lecturers (DTT) in TS 2021 even semester lecturer data is empty, so it is inputted into the formula IPPA matrix results in 0%. In the assessment matrix is $\leq 40\%$ of Lecturers Fixed.</p>	KTS	Complete the data migration process at PD- DIKTI

			<p>Data results in PDDIKTI, TS, Year 2021/2022 even semester number 62 students, while the number of lecturers is empty, so that</p>	KTS		<p>Complete the data migration process at PD- DIKTI</p>
			<p>Lecturer Ratio and students do not yet exist</p>			
			<p>Number of students who graduated 5 years starting from TS-4 in 2017 until TS 2021, with PS accreditation B (good) less than 3≥15%</p>	KTS		<p>Complete the data migration process at PD- DIKTI</p>
			<p>Based on the data of lecturers in Hombes PDDIKTI, the number of lecturers at the time of TS 2021 even semester is empty, while in Hombes Prodi Data, it is written that lecturers have NIDN, 6 people with Functional Qualifications only 1 person has a functional Expert Assistant, and 5 people have the same status. Teaching Staff. Furthermore, the data is entered into IPEPA matrix formula, PS Accreditation B (good) so that PGBLKL is less</p>	KTS		<p>Complete the data migration process at PD- DIKTI</p>

				PGBLKL \geq 20%			
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49	Livestock	S-1	FMIPA	<p>Based on Audit Results at IPEPA BAN-PT and Data in PDDIKTI TS-4 Year 2017 = 12 TS-3 Years 2018 =18.,TS- 2 Year 2019 =33., TS-1 Year 2020 =42 and TS Year 2021 =53 then inputted into the formula Undergraduate Matrix, the average decrease of students in the last 5 years is 36%.</p>	KTS	<p>Increase Socialization of Animal Husbandry Study Program through , Web (study program, Department of Agro Industry, Faculty, UNP) local, national radio, TV local, scientific meetings both local national and international, Fecebook, Instagram, sports matches in high schools by distributing brochures and collaborating with alumni users: Department of Agriculture, Sukarami Balitan,</p> <p>Complete the data migration process at PD- DIKTI</p>
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				<p>Based on data in PDDikti, at the time of TS 2021/2022. Number of permanent lecturers who have NIDN are 0 people, while the minimum requirement of IPEPA Assessment Matrix is ≥ 12 people</p>	<p>KTS</p>	<p>Trace back the letter of transfer of Hombes lecturers of Animal Husbandry Study Program and Agrotechnology Study Program and the Head of Department through the Faculty wrote a letter to Personnel to correct data on Lecturers who have NIDN during TS 2021/2022 even semester According to the requirements in the IPEPA Matrix, lecturers dividing the Ratio with students must be at least At least ≥ 12 people, it is necessary for the Coordinator of the Study Program and the Head of the Department to propose through the Faculty to the Chancellor to accept new lecturers of at least 7 people. more</p>	<p>Complete the data migration process at PD- DIKTI</p>
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				Based on Data in PDDIKTI during TS 2021 even semester lecturers who have NIDN and non-permanent lecturers empty Non-permanent lecturers (DTT)	KTS	The head of the department needs to write to PDDIKTI through the Faculty to the UNP Principal to enter	Complete the data migration process at PD- DIKTI
				the maximum requirement is $\leq 40\%$ of permanent lecturers.		permanent lecturers who have NIDN during TS 2021 even semester	
				Data results in PDDIKTI, TS, Year 2021/2022 even semester number 53 students, while the number of lecturers with NIDN has not yet been written, so that the ratio of lecturers to students not yet available	KTS		Complete the data migration process at PD- DIKTI
				Number of students who graduated 5 years starting from TS-4 in 2017 until TS 2021, with PS B (good) accreditation less than $3 \geq 15\%$ after entered into the IPEPA Assessment matrix Formula	KTS	Re-evaluation: Final Project SOP, Control book, Guidance process, Make a research roadmap socialized to students as a guideline for completing the final project. Final project	Complete the data migration process at PD- DIKTI

				Based on the data of lecturers in PDDIKTI Homepage, the number of lecturers has NIDN, 5 people with Functional Qualifications of lecturers 4 people, and 1 person is a Lecturer. Teachers. Furthermore, the data is entered into the IPEPA matrix formula, PS Accreditation B (good)	KTS	Department Heads and Study Program Coordinators, working alone with the Faculty PAK Team motivating lecturers to take care of their positions as soon as	Complete the data migration process at PD- DIKTI
				so PGBLKL is less PGBLKL $\geq 20\%$		then the Head of Department and the Study Program Coordinator, write a letter to Personnel through Faculty input data of lecturers who have NIDN at the time of TS 2021	
50	Geography Education	S-1	FIS	Lecturer to student ratio 1:59.4 critical condition	KTS	Return of lecturers to homepage	RTM as soon as possible
				there are differences between SIE, SIA and PDDIKTI.	KTS	study programs create synchronization letters data to PTIK	July 7, 2023
				there are differences between SIE, SIA and PDDIKTI adta about KTW	KTS	study programs create synchronization letters data to PTIK	July 7, 2023

51	Pancasila and Citizenship Education	S-1	FIS	There are differences in lecturer homebase data in SIE and PDDIKTI	KTS	study program makes a letter data synchronizati on to PTIK	Before July 7, 2023
52	History Education	S-1	FIS	PDDIKTI data is different from UNP SIE for lecturer data	KTS	Update data from SIE	Write to PTIK for data correction
				out of 104 students TM 2015, there were 20 students who did not complete their studies (19.33%).	KTS	optimizing the role of PAs	
53	Geography	S-1	FIS	KTW did not qualify Watch	KTS		
54	Sociology Education	S-1	FIS	KTW did not qualify Watch	KTS		
				Study success did not pass the monitoring	KTS		
56	Administrative Science Country	S-1	FIS	KTW did not qualify Watch	KTS		
57	State Administrati on Science	S-2	FIS	not on time graduation (KTW) class of 2020 shows that the monitoring results did not pass with a KTW percentage rate of 16%, which is the highest in the world. should be $\geq 30\%$. The number of registered students is 25, 11 have graduated with 4 graduating on time and 7 not graduating. on time	KTS	there is curriculum assistance in accordance with post recommendati ons as quality assurance and thesis courses are offered 4 credits	semester jul-dec 2023

58	Pancasila and Citizenship Education	S-2	FIS	The success of the study (KB) class of 2018 shows that the monitoring results did not pass with a PBS percentage of 42.86% which should be $\geq 60\%$. Number of registered students 14 people while 7 have graduated and 7 others have dropped out.	KTS	There is a need for study program control over students who complete the final project more than 1 semester, for example, calling the student or providing coaching clinics for writing assignments. end	semester jul-dec 2024
59	Remote Sensing Technology	D-3	FIS	untimely graduation (KTW) class of 2019 shows the monitoring results did not pass with the percentage figure of KTW of $\geq 50\%$. And the success of the study (KS) class of 2017 shows the results of monitoring did not pass with the PBS percentage number 67.33% which	KTS	There is a need for study program control over students who complete the final project more than 1 semester, for example, calling the student or giver	semester jul-dec 2025
				should be $\geq 70\%$		final project writing coaching clinic	

60	Islamic Religious Education	S-1	FIS	The success of the study (KB) class of 2018 shows that the monitoring results did not pass with a PBS percentage of 67% which should be $\geq 70\%$.	KTS	There is a need for study program control over students who complete the final project more than 1 semester, for example, calling the student or providing coaching clinics for writing assignments. end	semester jul-dec 2023
61	Electrical Engineering Education	S-1	FT	did not pass monitoring for the TWK indicator	KTS	In the future, the Head of Study Program needs to improve the monitoring of the mentoring process. TA	semester jul-dec 2024
62	Mechanical Engineering Education	S-1	FT	did not pass monitoring for the TWK indicator	KTS	In the future, the Head of Study Program needs to improve the monitoring of the TA mentoring process.	During meetings with the lecturer board, the Head of Study Program always emphasizes the improvement of the student mentoring process in writing the final project and completing the study.
63	Automotive Engineering Education	S-1	FT	did not pass monitoring for the TWK indicator	KTS	In the future, the Head of Study Program needs to improve the monitoring of the TA mentoring process.	During meetings with the lecturer board, the Head of Study Program always emphasizes the improvement of the student mentoring process in writing the final project and completing the study.

64	Informatics Education	S-1	FT	did not pass monitoring for the TWK indicator	KTS	In the future, the Head of Study Program needs to improve the monitoring of the TA mentoring process.	During meetings with the lecturer board, the Head of Study Program always emphasizes the improvement of the student mentoring process in writing the final project and completing the study.
66	Building Engineering Education	S-1	FT	there is no correspondence between the number of students in PD-DIKTI and the number of students in the Study Program.	KTS	Study programs provide appropriate solutions to overcome this finding	called on students to motivate students and provide coaching clinics to students.
67	Electronics Engineering Education	S-1	FT	there is no synchronization of the number of students between PD-DIKTI and data in the study program, there is no correspondence between the number of graduates in PD-DIKTI and in the study program 3.33% and the percentage of graduates in the study program 3.33%. KTW PD-DIKTI= 4.54% and program so that it does not fulfill matrix ($\leq 40\%$)	KTS	Study programs provide appropriate solutions to overcome this finding	call students to remind them and create a system to monitor their progress.

68	Industrial Electrical Engineering	D-4	FT	there is no synchronization of the number of students between PD-DIKTI and data in Prodi, there is no conformity between the number of graduates in PD-DIKTI and in Prodi 15.95% and the percentage of KTW PD-DIKTI = 9.18% and program so it does not meet the matrix ($\leq 40\%$)	KTS	Study programs provide appropriate solutions to overcome this finding	called students to remind students and provide coaching clinics to students and made student regulations to fill out the guidance book as a requirement for conducting proposal seminars.
69	Electronics Engineering	D-3	FT	the number of on-time graduates (KTW) is BELOW 50%, because students and study program coordinators have difficulty finding PLI locations for students.	KTS	The study program coordinator facilitates students to look for PLI places earlier, not having to wait until the PLI will take place, so that when PLI is scheduled they have a target location. intern	search for PLI locations early

71	Mechanical Engineering	D-3	FT	the number of on-time graduates (KTW) is BELOW 50%, only 20,69%	KTS	The coordinator of the study program facilitates students to look for PLI places earlier, not having to wait until the PLI will take place, so that when PLI is scheduled they have a place to go. target location	search for PLI locations early
						intern	
72	Building Civil Engineering	D-3	FT	the number of on-time graduates (KTW) is BELOW 50%, only 3,39%	KTS	The study program coordinator facilitates students to look for PLI places earlier, not having to wait until PLI will take place, so that when PLI is scheduled they have a target location. intern	search for PLI locations early

73	Technology and Vocational Education	S-3	FT	PD-DIKTI data matches the data in the study program, namely students who graduate on time 3, out of 29 students	KTS		call and collect students to complete their dissertation immediately and guidance is provided as much time as possible without being scheduled.
74	Automotive Engineering	D-3	FT	indicator 8 (KTW \geq 50%) PD-DIKTI data matches the data in the study program, namely students who graduate on time 1 out of 48 students.	KTS	Because T.Otomotif D3 accreditation will expire in 2027, the Head of Study Program is concerned about the timely graduation of students for 3 years. Last TS period	Calling and gathering 2018 and 2019 batch students who are constrained from graduating on time to find final project topics and conduct umbrella research

75	Mining Engineering	S-1	FT	<p>2019 data indicator 8 (KTW \geq 50%) PD-DIKTI data matches the data in the study program, namely students who graduated on time amounted to 8 out of 43, namely 4 from the class of 2019 and 4 from transfer students (the number of transfer students from D2 to D3 is 6 people) and the number of transfer students from D2 to D3.</p> <p>data 2017 indicator 9 (BS \geq 70%) PD- DIKTI data there are 45 out of 75 students who successfully graduated with a percentage of 60% based on existing data it turns out that there are 48 students who successfully graduated until the 2012/2022 academic year recorded data there are 12 students who quit (status quit before graduation so that the recorded students are 63 people so that the BS status becomes 76.19% (48 of 63)</p>	KTS		
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76	Mining Engineering	D-3	FT	indicator 8 (KTW \geq 40%) PD-DIKTI data contains KTW as many as 4 out of 65 students. The number of students recorded is 65 people, 27 of whom are transfer students from D3, and	KTS		
				recorded KTW students are: 7 from the class of 2018 and 21 came from transfer students (D3 to S1)			
77	Civil Engineering	S-1	FT	Only 21 out of 66 students graduated on time, which should be at least 27.	KTS	Control by the head of the study program on every final project problem student	
79	Mechanical Engineering	S-1	FT	On-time graduation is only 4 out of 36 students, it should be at least 15.	KTS	Control by the head of the study program on every final project problem student	
81	Automotive Engineering (PSDKU)	D-3	FT	the number of lecturers counting ratio (NDSP) in TS is below 9 people, only 0 people in july-dec 2021 and 16 people in jan-jun 2022, the number of on-time graduates (KTW) below 50% is only 0%, percentage of study success (PBS) below 70%,	KTS	The coordinator of the study program will write to the relevant parties at UNP in the near future to be able to update the data of lecturers who are based in the D3 mining engineering study program	the head of the department or the secretary of the department reminds the Coordinator of the study program to write to the relevant parties at UNP in the near future to be able to update the data of lecturers who are based in the D3 mining engineering study program at the

				only 0%		at the sawahlunto campus.	sawahlunto campus.
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82	Mining Engineering (PSDKU)	D-3	FT	<p>the number of lecturers counting ratio (NDSP) in TS is below 9 people, only 0 people in july-dec 2021 and 3 people in jan-jun 2022, the number of on-time graduates (KTW) is below 50%, only 0%, percentage of study success (PBS) below 70%, only 0%</p>	KTS	<p>The coordinator of the study program will write to the relevant parties at UNP in the near future to be able to update the data of lecturers who are based in the D3 mining engineering study program at the sawahlunto campus.</p>	<p>the head of the department or the secretary of the department reminds the Coordinator of the study program to write to the relevant parties at UNP in the near future to be able to update the data of lecturers who are based in the D3 mining engineering study program at the sawahlunto campus.</p>
83	Sports Science	S-1	FIK	<p>Indicators 1-7 and 9 pass, while indicator 8 does not pass, this is due to the inconsistency between sie.unp.ac.id and sipenjamu.unp.ac.id. based on sipenjamu data, the score for indicator 8 = 19.7 while sie shows the score for indicator 8 = 19.7. 33.76. so that the Sports Science study program was declared Not passed. Data on the number of students on the sipenjamu web amounted to 303 and in SIE totaling 309.</p>	KTS	<p>Kaprodi to write to BAK or PTIK to update the data in PD-DIKTI.</p>	<p>Prodi has made efforts to increase on-time graduation</p>

84	Physical Education, Health and Recreation	S-1	FIK	Indicators 1-7 and 9 pass, while indicator 8 does not pass, this is due to the inconsistency between sie.unp.ac.id and sipenjamu.unp.ac.id. based on sipenjamu data, score indicator 8= 33.76 while sie	KTS	Kaprodi to write to BAK or PTIK to update the data in PD-DIKTI.	Prodi has made efforts to increase on-time graduation
				shows the score for indicator 8= 40.93. so that the physical education, health & recreation program is declared passed.			
85	Sports coaching education	S-1	FIK	Indicators 1-7 and 9 pass, while indicator 8 does not pass, this is due to the inconsistency between sie.unp.ac.id and sipenjamu.unp.ac.id. based on sipenjamu data, the score for indicator 8 = 11.22% while sie shows the score for indicator 8 = 11.22%. so that the sports coaching education program was declared unsuccessful. Data on the number of students on the sipenjamu web amounted to 303 and in SIE totaling 309.	KTS	Kaprodi to write to BAK or PTIK to update the data in PD-DIKTI.	Prodi has made efforts to increase on-time graduation

87	Sports Science	S-2	FIK	the number of students is very low because the study program has not been accredited. Even though the head of the study program has submitted a proposal for accreditation in September 2021 and a visitation in April 2023 (the waiting period for the assessment is too long) and currently it has been accredited with a very good score dated May 2. 2023, with already	KTS	Rector and BPMI are expected to write to BAN-PT so that the incoming application letter is immediately visited	
				This accreditation has increased the number of new students. currently there are 7 people registered and registration is still open.			
89	Management	S-1	FE	the percentage of students graduating on time in the undergraduate management study program should be enhanced	KTS		
90	Economic Education	S-1	FE	preferably the percentage of students graduating on time in the S1 Economic Education study program needs to be enhanced	KTS		

91	Development Economics	S-1	FE	preferably the percentage of students graduating on time in the undergraduate Development Economics study program needs to be improved	KTS		
92	Accounting	S-1	FE	there are still many students who do not graduate on time	KTS	Improvement of admission of students who did not graduate on time	
93	Trade Management	D-3	FE	academic qualifications of lecturers counting ratio (DPR) and on-time graduation (KWT)	KTS	Improved lecturer qualifications and improved student admissions D3	
94	Accounting	D-3	FE	academic qualifications of lecturers counter ratio(DPR) and exact graduation time(KWT)	KTS	Improved lecturer qualifications and improvements reception	
						D4 students	
96	Economic Science	S-2	FE	data on indicator 8, namely on-time graduation (KWT), has not been synchronized with IPEPA data. The findings cannot be categorized as OB/KTS because they can be corrected immediately, the final conclusion on IPEPA is that it does not pass. monitoring	KTS	for the Head of Study Program to write to BAK or PTIK to synchronize	

97	Management	S-2	FE	data on indicator 8, namely on-time graduation (KTW), has not been synchronized with IPEPA data. The findings cannot be categorized as OB/KTS because they can be corrected immediately, the final conclusions on IPEPA are passed monitoring	KTS	for the Head of Study Program to write to BAK or PTIK to synchronize	
98	Tax Management	D-3	FE	data on indicator 8, namely on-time graduation (KTW), has not been synchronized with IPEPA data. The findings cannot be categorized as OB/KTS because they can be corrected immediately, the final conclusions on IPEPA are passed monitoring	KTS	for the Head of Study Program to write to BAK or PTIK to synchronize	
99	Environment and Development Studies	S-3	FE	indicator 8 and 9 data are not yet synchronized with IPEPA data. The findings cannot be categorized as OB/KTS because they can be corrected immediately, the final conclusion on IPEPA is that it does not pass. monitoring	KTS	for the Head of Study Program to write to BAK or PTIK to synchronize	

101	Environmental Science	S-2	PPS	<p>Indicator 8: Graduation on time (KTW) - Graduation on time (KTW). Study period \leq 2: PKTW \geq 30% Indicator 9: Study success (BS) - Study Success (BS). Study period \leq 4: PBS \geq 60%</p>	KTS	<ol style="list-style-type: none"> 1. Study Program Organize proposal seminars that are jointly scheduled by the study program to motivate students to graduate on time. 2. Prodi monitors the mentoring process carried out by lecturers 3. Prodi conducts coaching clinics for students related to success in completion study
104	Education Science	S-3	PPS	Indicator 8 did not pass monitoring based on IPEPA	KTS	
105	Environmental Science	S-3	PPS	<p>Indicator 1 was found not to have escaped monitoring, related to the number of new students in 5 years. Lastly, there is a minimum of 10 people, of which there are only 6 for TS-2021,</p>	KTS	<p>It is necessary to increase promotion to the community, so that interest in entering the study program increases in the next period and it is necessary to accelerate the establishment of an undergraduate environmental science study</p>

						program at UNP so that the population of prospective students will increase. master and doctoral students	
						increased	
				Indicator 5 was found not to pass the monitoring, related to the number of graduates in the last 5 years, at least 6, there were only 4. people,	KTS		
				9 indicators were found not to have escaped monitoring, related to the success of the study, min 50%	KTS		

106	Family Welfare Education	S-1	FPP	improvement of TKW data from 1 in sipenjamu while in excel there are 6 and 8 indicators do not pass because the percentage of passes is below 50%. due to the covid period constrained by the network in each student's village, and the lack of lecturers who meet the requirements to guide students so that they are piled up in the some lecturers only	KTS		implementing a system of distributing students evenly so that there is no accumulation in several lecturers, students submit titles simultaneously, conduct seminars simultaneously and comprehensive examinations are also scheduled together by the study program under the control of the head of the department.
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107	Cosmetology and Beauty Education	D-4	FPP	<p>Based on the audit results, indicator 8 did not pass because the percentage of on-time graduation was below 50%. Based on information from the study program head and the team, the factors causing the late study period are from students, such as during the covid period there were network constraints so that online lectures were late in submitting assignments and causing course grades to be BL, in the guidance of the final project during covid it was constrained because many students were in the village, so students were less motivated, and the implementation of PLI was hampered because there were many closures of the cosmetology and beauty industry and for those who were still open, they only received BL. 2-3 students only.</p>	KTS		
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108	Hospitality Management	D-4	FPP	<p>Based on the audit results, indicator 8 did not pass because the percentage of on-time graduation was below 50%. Based on information from the study program head and the team, the factors causing the delay in the study period are from students, such as during the covid period there were network constraints so that the guidance progress was slow and the timeliness of graduation also had an impact, and at the time of covid the PLI process in semester 7 had difficulties because many PLI places such as hotels did not have visitors. as a result students have to look for themselves. PLI place</p>	KTS		<p>The study program encourages academic supervisors to motivate students to complete their studies appropriately, the study program makes a guidance book for final year students to monitor the progress of thesis guidance, and encourages students to start working on the final project during the PLI implementation so that when they finish PLI in conducting seminars and can graduate on time.</p>
109	Catering	D-3	FPP	<p>Indicator 8 did not pass because the percentage of on-time completion was below 50%.</p>	KTS		<p>designing internships in conjunction with the final project so that the application for the issuance of assignment letters for PL and TA lecturers is issued simultaneously so that students can graduate on time.</p>

110	Fashion Management	D-3	FPP	In indicator 8, the number of KTW found on the sipenjamu web is 10 and does not match that on the SIE web which should be 11, indicator 9 does not pass	KTS		trying to trace back hard-to-contact alumni.
				due to the implementation of study trecer some students are difficult to contact			
111	Nursing	D-III	FPK	passed on time TS 2021 (0) did not pass and	KTS	need to improve UNP regulations / rules / policies for the nursing department so that students can graduate on time. time	submitted to faculty and university leaders
				study success (BS) (42.27%; not pass)	KTS	need to improve UNP regulations / rules / policies for the nursing department so that students can graduate on time. time	submitted to faculty and university leaders
112	Psychology	S-1	FPK	Indicator 8 did not pass monitoring based on IPEPA	KTS		

CHAPT ER III CONCLUSION

The implementation of the 2020 internal quality audit is more focused and more complete than the previous internal quality audit. Directed in the sense that the standards to be audited already refer to the standards that should be applied in the process of implementing the study program. Then the assigned auditors have reached 68 people, with audit competencies that have begun to be standardized. Auditi have prepared themselves for the audit because they have received an advance notification letter through a letter sent from LP3M addressed to the Deputy Dean I for the Nine Faculties within Padang State University.

The audit uses form 1, namely the audit check list sheet (for auditors), form 2, namely the audit work program, form 3, namely audit notes, form 4, namely a summary of conditions, form 5 description of conditions, and form 6 audit report results.

The audit results show that of the 112 study programs audited, 120 non-conformities (KTS) / Major were found as well as 4 Observe (OB) / minor findings. However, all findings have been given recommendations and follow-up for improvements agreed between the auditor and the auditi. Study programs need to pay attention to the achievement of KPI indicators and indicators required in BAN-PT accreditation or independent accreditation agencies, as well as international accreditation.

It is hoped that the results of this internal quality audit will become input and correction material for each study program to carry out a better study program governance process in accordance with the key performance index (KPI), study program governance in accordance with UNP SPMI policies, and study program governance in accordance with the BAN-PT accreditation assessment matrix and independent accreditation agencies.

APPENDIX

Form 1. Checklist of Study Programs Based on BAN PT

	QUALITY ASSURANCE CENTER LP3M UNIVERSITAS NEGERI PADANG	No: KKA-S.....-01
	3rd Floor Rectorate Padang State University, Jalan Prof. Dr. Hamka Air Tawar Padang	
INTERNAL QUALITY AUDIT FORM Document Completeness		

Auditi				Audit Stage				
				BAN PT Standard				
Location	Scope			Audit Date				
Faculty	July-December 2021 and January-June 2022		 2022				
Deputy Auditi		Auditor Chairman		Auditor Member				
Distribution	Auditi	x	Auditor	0	KAI	x	Archive	x

No.	Aspects	√	x	Docum ent Name	Description
	Standard 1				
1	Vision Document				
	A. Visioning Document				
	B. Owner's document interests involved in visioning				
	a. <input type="checkbox"/> User				
	b. <input type="checkbox"/> Association				
	c. <input type="checkbox"/> Alumni				
	d. <input type="checkbox"/> Lecturer				
	e. <input type="checkbox"/> Student				
	f. <input type="checkbox"/> Education Personnel				
2	Mission Document				
3	Document Purpose				
	Standard 3				
3.3.1.a	a. Doc. Tracking and recording of graduates (Tracer Study)				
3.3.1.b	a. Alumni Data Use of tracking results for improvement: (1) learning process, (2) fundraising, (3) job information,				

No.	Aspects	√	×	Document Name	Description
	(4) building networks				
3.3.1.c	a. Alumni Tracer Study				
3.3.2	a. Graduate Waiting Period Data				
3.3.3	a. Percentage of Alumni Data who work according to their field of expertise				
	Standard 5				
5.1.1.a	<ul style="list-style-type: none"> • Curriculum Documents • Curriculum preparation documents (meetings, curriculum formulation) • CP Document 				
5.1.1.b	Curriculum development document				
5.1.2.a	Curriculum structure document				
5.1.2.b	The RPS document and the assessment list document that gives weight to assignments (practice, homework or paper)				
5.1.2.c	Document list of RPS / syllabus of the course (which contains course description)				
5.1.3	Document of elective course list and student list who program elective courses				
5.1.4	Module and practicum implementation documents				
5.2.a	Curriculum review document for the last 5 years (invitation, attendance list, minutes, conclusion)				
5.2.b	Document Adjustment of curriculum in accordance with development of science and technology and needs				
5.3.1.a	Lecture monitoring document (lecture minutes) <ul style="list-style-type: none"> - Student attendance - Lecturer attendance - Lecture material (Online check by GPM then auditor confirms) with physical evidence of low attendance)				
5.3.1.b	Lecture material preparation document				
5.3.2	Exam question document and RPS				
5.4.1.a	Academic Supervisor Determination Document (1 lecturer maximum 20 students) (For Diploma and Bachelor)				
5.4.1.b	Academic Guidance Report Document (Diploma Only and Bachelor)				
5.4.1.c	Academic Guidance Report Document (academic guidance card: ≥3 guidance meetings) (Diploma only and Bachelor)				
5.4.2	Academic Guidance Report Document (guidance card academic:effectiveness) (Diploma and Bachelor only)				
5.5.1.a	Thesis/Dissertation guideline document				
5.5.1.b	Thesis/Thesis/Dissertation Supervisor Determination Document				

5.5.1.c	Thesis/Dissertation guidance book document				
No.	Aspects	√	×	Docu ment Name	Description
5.5.1.d	Document listing the names of supervisors and his expertise				
5.5.2	Documents of thesis title submission list and list judgement				
5.6.	Document efforts to improve the learning system				
5.7.1	Strategic Plan document (policies related to academic atmosphere)				
5.7.2	Document listing facilities and infrastructure and funds academic-related operations				
5.7.3	Scientific activity schedule document				
5.7.4	Documents of lecturer-student academic interaction activities				
5.7.5	Community service documents (behavior scholarship)				
5.7.6	Final Project Exam Scheduling Document				
	Standard 7				
7.1.1	List of lecturers' research for the last 3 years (2015, 2016, and 2017)				
7.1.2	List of lecturers' research involving students menysuntugasakhir				
7.1.3	List of scientific articles produced by permanent lecturers at study program for the last 3 years				
7.1.4	List of lecturers' works that obtained IPR in 3 last year				
7.2.1	The number of community service activities (PkM) carried out by permanent lecturers whose fields of expertise are equal to PS in the last three years				
7.2.2	List of community service activities that engaging students				

Form 3. Audit Notes

	LP3M QUALITY ASSURANCE CENTER PADANG STATE UNIVERSITY	No: 03
	Rectorate Bergonjong 3rd Floor Padang State University, Jalan Prof. Dr. Hamka Air Tawar Padang	
INTERNAL QUALITY AUDIT FORM Audit Notes		

Auditi	Standard	
Date	Location	Auditor

Note	Document	Date/Rev


Condition Summary

	QUALITY ASSURANCE CENTER LP3M UNIVERSITAS NEGERI PADANG	No: KKA-S.....-04
	Rectorate Bergonjong 3rd Floor Padang State University, Jalan Prof. Dr. Hamka Air Tawar Padang	
INTERNAL QUALITY AUDIT FORM Summary of Audit Conditions		

Auditi				Criteria					
Study Program				Standard B.1 SPMI					
Location		Scope		Audit Date					
Campus		Academic year					
Deputy Auditi		Auditor Chairman		Auditor Member					
.....				1. 2.					
Distribution		Auditi	x	Auditor	0	LPM	x	Archive	x
<i>NoKon at</i>	<i>Condition Description</i>							<i>Category (OB/KTS)</i>	
1									
2									
3									
4									
5									
6									
7									
Dst									

Place of Approval					
Auditi Leader		ttd	Chief Auditor		ttd
Reviewed by :					
Audit Quality Assurance				Ttd	

Condition Description

	QUALITY ASSURANCE CENTER LP3M UNIVERSITAS NEGERI PADANG	No: KKA-S.....-05
	Rectorate Bergonjong 3rd Floor Padang State University, Jalan Prof. Dr. Hamka Air Tawar Padang	
INTERNAL QUALITY AUDIT FORM Description of Audit Findings		

Audi				Criteria					
Study Program				Standard B.1 SPMI					
Location		Scope		Audit Date					
Faculty		Academic year					
Deputy Audi		Auditor Chairman		Auditor Member					
				1. 2.					
Distribution		Audi	x	Auditor	0	PPM	x	Archive	x

Description of Findings	
Criteria	
Root Cause	
As a result of	
Recommendation	
Audi Response	
Improvement Plan	
Repair Schedule	<i>Person in Charge</i>
Prevention Plan	
Preventive Schedule	<i>Person in Charge</i>

Place of Approval					
Audi Leader		Signature ttd	Chief Auditor		Signature Ttd
Reviewed by :					
Audit Quality Assurance					Signature Ttd
MANAGEMENT REVIEW MEETING RECOMMENDATIONS					
RECOMMENDATION		ACTION			PERSON IN CHARGE

S		

FOLLOW-UP RESULTS

A. Action:

B. Evidence

C. TL Auditor:

1.ttd

2.ttd