



**REGULATION OF RECTOR OF UNIVERSITAS NEGERI PADANG**

Number: 02/2018

Concerning

**REGULATION OF ACADEMIC ACTIVITIES  
OF UNIVERSITAS NEGERI PADANG**

**WITH THE GRACE OF GOD ALMIGHTY  
RECTOR OF UNIVERSITAS NEGERI PADANG**

- Considering
- a. to implement the conditions of Article 11 verse 1 of the Regulation of the Minister of Research, Technology, and Higher Education Number 67 of 2016 concerning Statute Universitas Negeri Padang;
  - b. in order to improve academic services to students and the academic community of Universitas Negeri Padang (UNP), it is necessary to enact in a rector's decision on Academic Activity Regulations;
  - c. in connection with points "a" and "b" above, it is necessary to issue a Rector's Decree concerning Regulations for Academic Activities at Universitas Negeri Padang.
- Recalling
- 1. Law Number 20 of 2003 concerning the National Education System
  - 2. Law Number 14 of 2005 concerning Teachers and Lecturers
  - 3. Law Number 12 of 2012 concerning Higher Education
  - 4. Government Regulation Number 17 of 2010 concerning Management and administration of Education
  - 5. Government Regulation Number 4 of 2014 concerning the administration of Higher Education and Management of Higher Education
  - 6. President's Decree Number 93 of 1999 concerning the Change of IKIP

Padang to Universitas Negeri Padang

7. Regulation of the Minister of Research, Technology and Higher Education of the Republic of Indonesia Number 67 of 2016 concerning the Statute of Universitas Negeri Padang.
8. Decree of Minister of National Education Number 232/U/2000 concerning Guidelines for Preparation of Higher Education Curriculum and Assessment of Student Learning Results
9. Decree of Minister of National Education Number 045/U/2002 concerning Higher Education Core Curriculum
10. Regulation of the Minister of Education and Culture Number 34 of 2010 concerning New Student Admission Patterns for Undergraduate Programs in Higher Education Organized by the Government
11. Regulation of the Minister of Education and Culture Number 73 of 2013 concerning Application of the National Qualification Framework in the Higher Education Sector
12. Regulation of the Minister of Research, Technology and Higher Education Number 10 of 2015 concerning OTK UNP
13. Regulation of the Minister of Research, Technology and Higher Education Number 44 of 2015 concerning National Standards Higher education.

Noticing

1. The results of the University's Principles Council meeting on March 29, 2017
2. The results of the UNP Senate meeting on consideration of the Academic Regulations of the Universitas Negeri Padang on April 10, 2017

**HAS DECIDED**

Enacting

**: REGULATION OF ACADEMIC ACTIVITIES OF UNIVERSITAS  
NEGERI PADANG.**

**CHAPTER I**  
**GENERAL CONDITIONS**

**Article 1**

In this Rector's Regulation, the meaning of:

- (1) Universitas Negeri Padang, hereinafter referred to as UNP, is a government university that provides academic, vocational, and professional education at various program levels in several disciplines of education, science, technology, sports, and arts;
- (2) Academic education is higher education with the undergraduate, master, and doctoral programs aimed at mastering and developing the branches of science and technology, arts and sports;
- (3) Vocational Education is a higher education diploma program that prepares students for jobs with specific applied skills to applied undergraduate programs;
- (4) Professional Education is higher education after the undergraduate program that prepares students for jobs that require special skills requirements;
- (5) Pre-service Professional Teacher Education Program hereinafter referred to as the PPG program, is an educational program organized to prepare non-educational undergraduate and non-educational S1/DIV graduates who have the talent and interest in becoming teachers in order to fully master teacher competencies following national education standards so that they can obtain professional educator certificates. In early childhood education, primary education, and secondary education;
- (6) Counselor professional education is a further education taken by S1 graduates of the Guidance and Counseling study program to become a counselor;
- (7) Postgraduate education is the level of education that a person takes after completing a bachelor's degree (S-1);
- (8) Academic activities are a series of curricular activities carried out by the UNP academic community;
- (9) Study Program is a unit of educational and learning activities that have a specific curriculum and learning methods in one type of academic education, professional education, and/or vocational education;
- (10) Department is a unit of educational and learning activities that manages several study programs;
- (11) A faculty is a unit of educational and learning activities that manage several departments;

- (12) The study program coordinator is a lecturer who is given additional assignments under the head of the department who is responsible for academic administration at the level study program;
- (13) The head of the department is a lecturer who is given additional assignments under the Dean who is responsible for academic administration carried out by the head of the study program;
- (14) Dean is a lecturer who is given additional assignments at the faculty level who is responsible for all academic operations under the faculty;
- (15) Academic and student affairs bureaus are the executing administrative elements of UNP, which have the task of carrying out services in the academic field and fostering student and alumni affairs;
- (16) The postgraduate director is a lecturer who is given additional assignments in the postgraduate program which is responsible for all academic operations under the graduate program;
- (17) The Academic Community is a community-academic consisting of lecturers and students;
- (18) A student is registered as a student of Academic, Vocational, and Professional Education who is currently studying at UNP.
- (19) Lecturers are professional educators and scientists with the main task of transforming, developing, and disseminating science and technology through education, research, and community service.
- (20) Academic advisors are lecturers who are assigned to guide students in matters relating to academics and problems that interfere with academic activities.
- (21) The Rector is the Rector of Universitas Negeri Padang;
- (22) The Semester Credit Systems (SKS) is an education administration system using semester credit units (credits) to state the student study load, lecturer workload, learning experience, and educational program implementation load.
- (23) Semester Credit Units, hereinafter abbreviated as credits, is the amount of time for learning activities charged to students during the semester in the learning process through various forms of learning or the amount of recognition for students' success' efforts participating the curricular activities in a study program.
- (24) Blended learning is the implementation of a combination of face-to-face and *e-learning*;
- (25) A learning center is a unit that carries out learning development activities at Universitas

Negeri Padang.

- (26) A laboratory is a specific place or room equipped with equipment for conducting experiments or investigations;
- (27) The Statute is the UNP Statute based on the Regulation of the Minister of Research, Technology and Higher Education Number 67 of 2016 concerning the Statute of the Universitas Negeri Padang;

## **CHAPTER II**

### **ACADEMIC ADMINISTRATION**

#### **Article 2**

#### **Education Program**

- (1) The educational programs at UNP consist of academic, professional, and vocational education, both educational and non-educational.
- (2) The educational program, as referred to in paragraph (1), is the implementation of academic education that produces educators and educational staff
- (3) Non-educational programs, as referred to in paragraph (1), are the condition of education that produces graduates other than educators and educational staff
- (4) Undergraduate Program in Education and non-education in verse (2) and (3) followed by high school / MA / vocational high school graduates and/or equivalent and Diploma III.
- (5) The Master Program in Education and Non-Education is followed by graduates of the Undergraduate and Diploma IV Programs.
- (6) Graduates of the Master Program follow the Doctoral Program for Education and Non-Education.
- (7) The department/study program/faculty/learning center's implementation is carried out based on a structured curriculum according to the vision, mission, and objectives of the study program, referring to the faculty and university's vision and mission.
- (8) The levels of vocational education and academic education study programs consist of Diploma, Undergraduate (S1), Postgraduate (S2), and Postgraduate (S3).
- (9) Students follow professional education after completing their undergraduate education.

**Article 3**  
**Academic Year**

- (1) One academic year consists of odd semesters, even semesters, and short semesters.
- (2) The odd semester is an academic activity that is held in July-December.
- (3) The second semester of academic activities is conducted in January-June.
- (4) The short semester is an academic activity that is held at the end of the January-June semester.
- (5) Odd and even semester lectures are held for 16 weeks, while short semester lectures are held 16 face-to-face meetings, including midterm exams (UTS) and final exams (UAS)
- (6) Each semester is offered several courses for each study program guided by Course Selection Sheet (KRS) students.

**Article 4**  
**Semester Credit System**

- (1) The lecture is administered using the Semester Credit System (SKS).
- (2) Each semester, several courses are presented, and each subject has several credits stated in semester credit units (credits) according to the stipulated curriculum.
- (3) The implementation of one credit for theoretical courses is carried out 1 x 50 minutes face to face, 1 x 60 minutes structured assignments, and 1 x 60 minutes of independent activities.
- (4) The implementation of one credit for seminar courses or other similar forms is carried out for 100 minutes of face-to-face activities and 70 minutes of independent activities.
- (5) The implementation of one credit for practicum courses, studio practice, workshop practice, field practice, research, community service, and/or other similar learning processes are carried out for 170 minutes.
- (6) Lectures can be carried out in the classroom/room, laboratory, and field.

**Article 5**  
**Academic Supervising**

- (1) Supervising aims to help students achieve optimal learning achievement.

- (2) Academic supervising is given to students through direct or indirect consultation to determine study plans each semester and solve other academic problems.
- (3) In determining a student's credit for each semester, the academic advisor considers the previous semester's grade point.

#### **Article 6**

#### **Implementing Academic Activities**

- (1) Activities are carried out by departments/study programs.
- (2) The Department / Study Program plans, implements, supervises, evaluates, and reports on implementing academic, vocational, and professional education in one discipline of science and technology, arts, and/or sports.
- (3) Academic activities organized by the University / Faculty / PPs / Department / Study Program are to obtain a graduation certificate or certificate for students who authorize the student according to his / her field of expertise.

#### **Article 7**

#### **Academic Activities Supervision**

- (1) To guarantee the quality and discipline of lectures, the Head of the Department / Study Program Coordinator is responsible for supervising lectures within his authority and reporting them to Faculties and Universities' Heads.
- (2) Supervision of academic activities at the faculty / PPs level is carried out by the Deputy Dean for Academic Affairs / Deputy Director 1 for PPs.
- (3) The Learning Center carries out supervision of University-level courses.
- (4) Supervision is carried out to ensure that academic activities carried out by teaching staff according to minimum service standards are followed up by sending reports to the Dean / Director of PPs and Deputy Rector I.
- (5) Deputy Rector I / Dean / Director of PPs, on the recommendation of the center learning/ head of department/study program coordinator, can replace a lecturer who is responsible for a course / final assignment supervisor/thesis/thesis/dissertation if the person concerned does not carry out his / her duties under academic regulations.

**Article 8**  
**Academic Sanctions**

Sanctions are intended to maintain academic standards so that the quality of graduates can be guaranteed. The forms of academic sanctions given are as follows.

- (1) The first written warning is given by the head of the department/study program to diploma and undergraduate students who are in the first semester passed less than 11 credits with a GPA of less than 2.0.
- (2) The Dean / Director of PPs gave the first written warning at the study program coordinator's suggestion to master (S2) level students who in the first semester passed less than six credits with a Grade Point less than 2.5.
- (3) The second written warning was given by the Dean, at the suggestion of the head of the department/study program coordinator, to diploma and undergraduate students who in the first two semesters passed less than 22 credits with a Grade Point Average (GPA) of less than 2.0.
- (4) The second written warning was given by the Dean / Director of PPs at the suggestion of the head of the study program to students of master study programs (S2) who passed less than 12 credits with a Grade Point Average (GPA) of less than 2.5 at the first two semesters.
- (5) The third written warning was given by the Dean, at the suggestion of the head of the department/study program, to diploma and undergraduate students who in the first three semesters passed less than 33 credits with a GPA of less than 2.0.
- (6) The third written warning was given by the Dean / Director of PPs, at the suggestion of the head of the study program, to students of master study programs (S2) who in the second semester passed less than 18 credits with a Grade Point Average (GPA) of less than 2.5.
- (7) The Rector can dismiss students of diploma and undergraduate programs at the Dean's recommendation if, after studying for four semesters, they pass less than 44 credits and a GPA of less than 2.0. The same sanction is imposed on students who pass less than 55 credits in the fifth semester or achieve a GPA of less than 2.0 with the minimum requirement after improving their scores for one semester.
- (8) If the student exceeds the used study period, the Rector can dismiss the student concerned at the suggestion of the Dean / Director of PPs.



- (9) Students are declared to have failed. Their academic activities are suspended for a maximum of two semesters if they are proven to have plagiarized papers, reports, final projects, theses, and dissertations belonging to others, either partially or entirely.
- (10) If the plagiarism is proven after the pass mark is given, the value is canceled, and academic activities are suspended for a maximum of two semesters.
- (11) If plagiarism is discovered after a student has graduated, the relevant certificate is canceled by the UNP Rector's decision.
- (12) Suppose the student is known and proven to have used another party's services to replace him and/or assist in carrying out the examination. In that case, the person concerned will be subject to a witness suspension of his academic activities' maximum of for two semesters.
- (13) If the UNP student is known and proven to be the party using and/or assisting in carrying out the exam, the person concerned will be subject to the severest sanction of being dismissed as a UNP student.
- (14) If proven to falsify grades/documents and/or falsify signatures of lecturers, elements of department/study program, faculty, and university leaders, the student concerned will be suspended for a maximum of two semesters of academic activities.
- (15) Students are suspended for their academic activities for a maximum of two semesters if they are proven to have damaged UNP facilities, criminal acts, immorality, and drugs.
- (16) Students are dismissed if they are sentenced to prison for committing criminal, immoral, and drug acts based on a court decision that has permanent legal force.
- (17) Students must replace equipment that is damaged due to negligence in using the equipment.
- (18) Students have their academic activities suspended for at least one semester. They can be dismissed if they commit acts of violence against fellow UNP students, employees, lecturers, students, teachers or employees of training schools, supervisors, and leaders of companies/ clubs where students carry out Field Experience Practices / Industrial Field/ Internships and Practices Coaching.
- (19) Students are dismissed if they do not participate in the academic program and do not re-register for three consecutive semesters without official permission.
- (20) The Rector determines sanctions in the form of suspension of academic activities and dismissal of students on the recommendation of the Dean / Director of PPs. The Dean /

Director of PPs gives other sanctions based on the Head of The Department / Study Program's suggestion.

**Article 9**  
**Credits and Study Period**

Period and credit of study for the implementation of educational programs:

- (1) A maximum of 2 (two) academic years for a diploma one program, with at least 36 (thirty-six) credits;
- (2) A maximum of 3 (three) academic years for a diploma two program, with at least 72 (seventy-two) credits;
- (3) A maximum of 5 (five) academic years for a three-year diploma program, with at least 108 (one hundred and eight) credits;
- (4) A maximum of 7 (seven) academic years for undergraduate programs, four diploma programs / applied bachelor degrees, with at least 144 (one hundred and forty-four) credits;
- (5) A maximum of 3 (three) academic years for professional programs after completing the undergraduate program, or four / applied for undergraduate diploma programs, with at least 24 (twenty-four) credits;
- (6) A maximum of 4 (four) academic years for a master program, applied master program, or specialist program, after completing an undergraduate program, or four / applied undergraduate diploma, with at least 36 (thirty-six) credits; or
- (7) A maximum of 7 (seven) academic years for doctoral programs, applied for doctoral programs or subspecialty programs, after completing a master program, applied master program, or specialist program, with at least 42 (forty-two) credits.
- (8) The number of credits that a student can participate in a given semester is determined by the Grade Point (achievement index) of the student concerned in the previous two semesters (odd-odd and even) with Academic Advisor approval based on the guidelines below, except for semester 1 and 2 students who defined by the package system.

**Table of Study Credits**

<b>Achievement Index for the past semester Diploma and Strata 1</b>	<b>Maximum credits taken</b>
---	----------------------------------

0.00 - 2.00 (Low)	15
2.01 - 3.00 (Moderate)	18
3.01 - 4.00 (High)	20- 24

- (9) Students with high academic achievements (gotten after their first two semesters of the first year) can take courses up to 64 (sixty-four) hours per week, equivalent to 24 credits per semester.
- (10) Students who take a college break and want to be active again are assigned a credit load based on the previous relevant semester Grade Point (Even-Even, Odd-Odd).
- (11) Students who have finished their study period can add a maximum of 1 (one) semester if they receive consideration and approval from the Head of the Department / Study Program Coordinator and the Dean / Director of PPs.
- (12) Students who take School Field Practice 3 (PLP-3) may take a maximum of 1 (one) course other than a thesis / final diploma project provided that they can follow all the lecture requirements.

### **Article 10**

#### **Courses Subject Grouping**

- (1) Grouping is carried out based on the theme of study and the exact characteristics of the learning outcomes of each study program
- (2) Subject grouping for the field of Education is:
  - a. Compulsory courses of the university
  - b. Elective courses of the university
  - c. Groups of compulsory education courses of the university
  - d. Compulsory education courses of faculty
  - e. Compulsory courses of faculty
  - f. Elective courses of faculty
  - g. Compulsory courses of a study program
  - h. Elective courses of a study program
- (3) Grouping for fields non-educational are:
  - a. Compulsory courses of the university

- b. Elective courses of the university
- c. Compulsory educational course of faculty
- d. Compulsory courses of faculty
- e. Elective courses of faculty
- f. Compulsory courses of a study program
- g. Elective courses of a study program

**Article 11**  
**Course taking**

- (1) The course is taken according to the study program curriculum by the year of entry of the student concerned.
- (2) Prerequisite courses are taken under the conditions of the Department / Study Program.
- (3) School Practices 1 and 2 (PLP 1 and 2) are carried out in an integrated system with compulsory education courses.
- (4) School Practice 3 (PLP 3) is taken after passing PLP 1 and 2 and all compulsory courses education and has completed 110 minimum credits.

**Article 12**  
**Lecturing Implementation**

- (1) Each course can be held in the form of academic activity as follows:
  - a. Face to face,
  - b. laboratory practicum,
  - c. field Lecture,
  - d. Field Practice at schools (PLP),
  - e. Workshop practice / industrial apprenticeship,
  - f. internship,
  - g. training practice,
  - h. research,
  - i. tutorials,
  - j. *e- learning* and *blended-learning* lecture
  - k. other academic activities.

- (2) Competency standards and essential competencies for each subject are stated in the Semester Lesson Plan (RPS) of the relevant course.
- (3) RPS courses prepared by lecturers/groups of lecturers are given to students participating in the lecture at the beginning of the lecture.
- (4) Parallel classes in the same subject are carried out by following the same RPS.
- (5) Structured individual tutorials/studies are held for one semester and are registered in KRS.
- (6) Individual structured tutorials/studies may be provided for the following cases:
  - a. The courses are no longer offered in the current semester and/or the following semesters;
  - b. Students who can take the tutorial are students who live a maximum of 2 courses.
- (7) The structured individual tutorial/study referred to in points "a" and "b" above can be given if it has received approval from the head of the department and is known by the vice dean of academic affairs.
- (8) The maximum short semester credits are nine credits only for theory courses.
- (9) All courses offered for each semester in a study program must be registered with the Bureau of Academic Administration and Student Affairs.
- (10) *E-learning* and *blended-learning* can be carried out for several topics in a subject that has been prepared by a lecturer, a maximum of 25% of learning activities each semester.

### **Article 13**

#### **Changes in Subjects**

- (1) Changes to courses that a student in one semester is taking, either in the form of replacements, additions, or cancellations, can be made after obtaining permission from the head of the Department / Study Program / Learning Center with the approval of the Advisor Academic.
- (2) The concerned student can carry out the changes referred to in paragraph (1) *online* according to the predetermined schedule (academic calendar).
- (3) Cancellation of courses outside the procedure in paragraph (2) results in giving an "E" score on the relevant course.

### **Article 14**

### **Lectures Attendance**

- (1) One semester consists of 16 lectures (including midterm and final semester examinations) and/or have achieved *learning outcomes*/competencies through learning activities as referred to in article 12 paragraphs (1) which is equivalent to the conditions of the Semester Credit System (SKS).
- (2) Students must take at least 80% of the total attendance as referred to in paragraph (1) above as a condition for taking the final semester exam.
- (3) The student must attend face-to-face lectures at blended learning lectures at least ten times.

### **Article 15**

#### **Semester Break**

- (1) Semester break is a postponement of lectures and other academic activities officially for one semester, as evidenced by a Certificate of Study Leave issued by BAK UNP.
- (2) During the semester break period, students are free from the obligation to pay SPP / UKT and are not entitled to academic services, and are not counted as a study period.
- (3) Students allowed to take the semester break have joined lectures for at least one semester and a maximum of 8 semesters for DIII, ten semesters for S1, six semesters for S2, and ten semesters for S3.
- (4) Students who wish to take the semester break must submit an application letter for taking off from college to the Rector through the head of BAK after receiving written approval from the Academic Advisor and the head of the department/study program coordinator.
- (5) Applications for taking the semester break are submitted at the time of re-registration at the beginning of the semester.
- (6) Semester break can be given a maximum of 2 (two) semesters.
- (7) Students who do not apply for taking a semester break letter from college and do not re-register will off automatically through a Rector's Decree. To be active again, he/she must meet the following requirements:
  - (a) The semester break period is counted as the study period;
  - (b) Paying SPP / UKT / practicum during automatic rest; and

- (c) Get written permission from the head of the Department / Study Program Coordinator and the Dean / Director of PPs.
- (8) Students who have taken semester breaks automatically for 2 (two) consecutive semesters or not in a row will then be given sanctions to be dismissed as UNP students through a Rector's Decree.

### **Article 16**

#### **Transferring College**

- (1) Students who are allowed to move to UNP with the following conditions:
  - (a) Students come from state universities,
  - (b) Study programs or science that are of the same field and accredited at least the same.
  - (c) The study program concerned accepts the transfer application for the concerned student, as evidenced by a letter of acceptance.
- (2) Moving study programs within the UNP moves from one study program to another allied study program, both inside and outside the UNP faculty.

### **Article 17**

#### **Requirements for Moving to UNP**

- (1) General Requirements
  - (a) Submit a letter of application to the Rector of UNP by attaching a transfer letter and transcript issued by the state university of origin.
  - (b) At least he/she has attended lectures for two semesters and a maximum of 4 semesters.
  - (c) Physically and mentally healthy.
  - (d) Apply before the semester runs.
  - (e) Never violate the rules/regulations at the home university as evidenced by a valid certificate issued by the head of the state university of origin.
- (2) Special Requirements
  - (a) Have a minimum Grade Point of 3.00.
  - (b) Fulfill other administrative requirements set by UNP.
  - (c) Willing to obey all regulations at UNP.

- (d) The decision for admission of students who move from other universities is determined by the Rector based on recommendations from the head of the department/study program coordinator and the Dean / Director of PPs.

### **Article 18**

#### **Conditions for Transfer from UNP**

Submit a letter of the application approved by the head of the department and the Dean to the Rector of UNP by attaching the following letter.

- (1) A certificate issued by the UNP Library Head that the student concerned does not have a library book loan within the UNP environment.
- (2) A statement issued by the Vice Dean III of the faculty that the student concerned has no problems in student activities.
- (3) A certificate issued by the head of the department/study program that the student concerned has completed everything that could be detrimental to the department/study program.

### **Article 19**

#### **Transferring Study Programs within the UNP**

- (1) Moving study programs must be at the same entry path and program level and related fields of science.
- (2) Moving to a department/study program at a different faculty by:
  - (a) Submitting a letter of application to the Rector of UNP and the Head of BAK UNP approved by the head of the department and the Dean of the origin faculty, as well as receiving approval from the head of the department/study program and the Dean of the intended faculty;
  - (b) Have attended lectures for a minimum of 2 semesters and a maximum of 4 semesters.
  - (c) Apply before the semester runs;
  - (d) The student's entry status does not go through the SNMPTN and/or the student who receives the Bidik Misi scholarship.
- (3) Change to a department in the same faculty by:



- (a) Submitting a letter of application to the Rector of UNP and the Head of BAK UNP approved by the head of the department/study program recipient and acknowledged by the Dean of the faculty;
  - (b) Has attended lectures for a minimum of 2 semesters and a maximum of 4 semesters
  - (c) Applying before the current semester;
  - (d) The student's entry status does not go through the SNMPTN and/or the student who receives the Bidik-Misi scholarship.
- (4) Changing study programs is only valid once and is not allowed to return to the original study program or other study programs.

## **Article 20**

### **Transfer**

- (1) The transfer is an advanced education program from the diploma program to undergraduate (S1).
- (2) The field of science in the intended study program is linear with the previous field of science.
- (3) The study period for transfer students from DII to S1 is a maximum of 6 semesters, and from DIII to S1, a maximum of 4 semesters.
- (4) Students who can take part in the transfer are:
  - (a) Alumni of UNP,
  - (b) Alumni of other universities whose study program has been accredited at least the same as the study program's accreditation to be entered.
- (5) Transfer procedure
  - (a) Candidates make a letter of application to the Rector of UNP up to the head of BAK, complete with attachments to the necessary administrative and academic requirements.
  - (b) BAK carries out a selection of administrative requirements.
  - (c) Files that meet the requirements are forwarded to the faculty/department/study program for consideration/assessment, acceptance, or rejection.
  - (d) The considerations for the department/study program and the Dean are forwarded to the rector / BAK;
  - (e) The Rector will announce the announcement of student admissions.

- (6) Admission of transfer students is regulated in separate rules.

### **Article 21**

#### **Implementation of Teacher Professional Education (PPG)**

- (1) Implementation of PPG aims:
- (a) To produce teacher candidates who have competence in planning, implementing, and assessing learning;
  - (b) Follow up on the results of the assessment by providing guidance and training for students; and
  - (c) Able to conduct research and sustainably develop professionalism.
- (2) PPG's technical implementation refers to the applicable regulations, PPG quality assurance manual, and Universitas Negeri Padang PPG program guidebook.

### **Article 22**

#### **Implementation of Professional Counselor Education**

- (1) Professional Counselor Education is oriented to experience and practical field skills, and graduates obtain a certificate of professional guidance and counseling with a professional title under applicable regulations.
- (2) The counselor's academic and professional competencies are mapped and formulated into pedagogical, personal, social, and professional competencies.
- (3) The implementation of Counselor Professional Education refers to the prevailing laws and regulations and the guidebook for the Professional Education for Counselors at the Universitas Negeri Padang.

## **CHAPTER III**

### **Closing**

### **Article 23**

- (1) This decision shall come into force from the date enacted, with the condition if there will be errors in this decision in the future, the revision will be as should be.
- (2) The previous Academic Regulations contrary to this regulation shall be declared invalid.

**Enacted** in Padang  
**On** February 19, 2018  
Rector

**Prof. Ganefri, Ph.D.**  
**Nip. 19631217 198903 1 003**

Copy:

1. Indonesian Minister of Research, Technology and Higher Education in Jakarta
2. Director General of The Ministry of Research, Technology and Higher Education in Jakarta
3. Inspector General of The Ministry of Research, Technology and Higher Education in Jakarta
4. Vice Rector I, II, III and IV UNP
5. Dean of faculty of UNP environment
6. Director of Postgraduate Program of UNP
7. Head of Institution /Head of UNP Inter-Environment Bureau
8. Head of Department / Coordinator of UNP inter-environment study program
9. Head of UNP Inter-environment Service Unit