

STUDENT INTERNSHIP ADMISSION PROCEDURE FEB UNP

Students conduct surveys and explorations at the institutions where they targeting their internship

Students download the online internship registration form at <http://fe.unp.ac.id/>

Students Fill Out Internship Application Form

Students meet the internship committee per department (Online/Offline) (Working Hours 08.00 – 14.00 WIB):

- a. Internship registration form (2 copies) Can take the form at the photocopy shop according to the online form
- b. KRS (2 copies)

Students submit the form that has been approved by the internship committee to the Department Administration to be signed by the Head of the respective Department.

Students submit the Internship Registration Form signed by the Head of Department to the TU Faculty of Economics to create an Internship application letter.

Students submit/send an internship application letter to the targeted agency

RECEIVED LETTER (SUBMIT TO INTERNSHIP COMMITTEE)

REJECTED LETTER (SUBMIT TO INTERNSHIP COMMITTEE)
Students re-apply for the New Internship Registration Form

Faculty conducts internship coaching for interns

Official Release of Internship Students by the Dean of the Faculty of Economics and business, UNP

INTERNSHIP IMPLEMENTATION (June - August)

Panitia Magang 2023:

- EDP: Ibu Urmatul Uska(0852 6302 0225)
- MSP: Ibu YolandafitriZulvia (0812 2271 0714)
- ASP: Jefriyanto (0852 78448646)

Ketua Magang